## Lobbyist's Expenditure Report for the Florida Legislature For the reporting period January 1 — June 30, 2004. Filing deadline: August 14, 2004

Read filing instructions on reverse side of form.

(1) _		(2)
L	obbyist's Name (as stated on your registration form)	Principal Represented (as stated on your registration form)
(3) [	] Check here if there are <u>no</u> expenditures.	(4) Disclose any lobbying expenditures below:

SOURCE OF FUNDS	CATEGORIES									
	(1) Food & Beverage	(2) Entertainment	(3) Research	(4) Communication	(5) Media Advertising	(6) Publications	(7) Travel	(8) Lodging	(9) Special Events	(10) Other
(A) Made directly by the lobbyist	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(B)  Made directly by the principal	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(C) Initiated or expended by the lobbyist and paid for by the principal	\$	\$	\$	s	\$	\$	\$	\$	\$	\$
(D) Initiated or expended by the principal and paid for by the lobbyist	s	\$	\$	\$	s	\$	\$	\$	\$	\$

ORIGINAL signature of lobbyist			(6)ORIGINAL signature of principal							
(5)										
I certify the figures reported expenditures made directly	I certify expendit	I certify the figures reported on this statement as lobbying expenditures made directly by the principal are accurate:								
lobbyist	*	Ť	*	*	Ť	Ÿ	*	*	Ť	Ÿ

## **Instructions for filing Lobbyist's Expenditure Report**

Section 11.045(3)(f)(1), Florida Statutes, imposes a fine of \$50 per day per report for each day that a report is late. Incomplete reports will not be considered filed and will be subject to the fine.

- (1) The **lobbyist's name** must be typed or printed clearly as it is stated on the lobbyist's registration form.
- (2) The **principal represented** must be typed or printed clearly as it is stated on the lobbyist's registration form. State one principal per report.
- **(3)** Check the box if there are **no expenditures** to report.
- **(4)** Disclose any **lobbying expenditures** that were made according to the source of funds and the category in the space provided.
  - C Only the **designated lobbyist** reports expenditures made directly by the principal (Source of Funds B).
  - C All expenditures must be reported on an accrual accounting basis (the method of accounting that recognizes expenses during the period in which they are incurred regardless of when they are actually paid.)

The following are **not expenditures** and should not be reported: A lobbyist's or principal's salary, office expenses, and personal expenses for lodging, meals, and travel; campaign contributions.

- **(5)** The **lobbyist's original signature** is required.
- **(6)** The **principal's original signature** is required if the person filing the report is the "designated lobbyist." The lobbyist cannot sign the report as the principal's representative.

The reporting form may be photocopied, but lobbyist and principal signatures must be original.

An expenditure report that is <u>complete</u> will be considered filed timely if it is filed no later than 5 p.m. or postmarked no later than midnight of the due date. A certificate of mailing obtained from and dated by the U.S. Postal Service at the time of mailing or a receipt from an established courier company which bears a date on or before the due date will be proof of mailing in a timely manner.

Lobbyist Registration Office 111 W. Madison St., Rm. G-68, Tallahassee FL 32399-1425 (850) 922-4990